***CHERRYFIELD SCHOOL DEPARTMENT***

***NEPN/NSBA CODE: BEDB-R***

**AGENDA FORMAT**

In order to provide reasonable notice of the business to be conducted and to achieve consistency in the order of its meetings, the School Committee has adopted the following agenda format for its regular and special meetings. Additions and/or adjustments to the agenda for a particular meeting may be made during that meeting in accordance with School Committee policy. The agenda format may be altered only by vote of the School Committee and in a manner consistent with its policy adoption process.

CHERRYFIELD SCHOOL COMMITTEE

[TYPE OF MEETING]

[DATE]

[TIME]

[PLACE]

A. Call to Order

B. Pledge of Allegiance

C. Attendance/Roll Call

D. Adjustments to the Agenda

E. Approval of the Minutes

F. Communications/Correspondence

G. Public Participation

H. Superintendent’s Report

I. Principal’s Report

J. Committee Chair’s Report

K. Committee Reports

L. Old Business

M. New Business

N. Calendar/Announcements

O. Adjournment

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The order of business may be altered or items added or deleted from the agenda by a majority vote of the School Committee members present and voting.

Cross Reference: BEDB—Agenda

BEDH—Public Participation at School Committee Meetings

DATE ADOPTED: September 10, 2013

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