***CHERRYFIELD SCHOOL DEPARTMENT***

***NEPN/NSBA CODE: CHCAA***

**STUDENT HANDBOOKS**

In order to inform students, parents and staff members of pertinent School Committee policies, regulations, and school rules and procedures, the administration shall publish and annually revise student handbooks containing information about the school unit as a whole and the individual schools. The contents of student handbooks must conform to School Committee policies, administrative procedures, and state and federal laws and regulations.

School administratorsshall conduct an annual review of the student handbooks. All first editions of handbooks and any substantive revisions are to be approved by the School Committee prior to publication.

Handbooks shall be distributed to all students the first week of each school year and to new students when they enroll.

DATE ADOPTED: September 10, 2013

Page 1 of 1